

OVERTIME POLICY – DFW INSPECTION DEPT.

IN THE EVENT THE OPERATIONAL NEEDS OF THE COMPANY REQUIRE INSPECTORS TO WORK TO COVER AN OPENING IN A NORMAL SHIFT, WILL BE CONSIDERED OVERTIME.

SELECTION

1. INSPECTORS WISHING TO BE CALLED FOR OVERTIME WILL SIGN THE OVERTIME SIGN-UP LOG LOCATED IN THE DFW INSPECTORS OFFICE. SUCH LOG WILL BE UPDATED BI-WEEKLY AND POSTED PRIOR TO THE NEXT PAY PERIOD.
2. USING THE OVERTIME SIGNUP LIST, QUALIFIED INSPECTORS WILL BE CONTACTED AND OFFERED ALL OVERTIME IN ORDER OF LEAST AMOUNT OF ACCUMULATED OVERTIME.
3. AFTER THE OVERTIME SIGNUP LIST IS EXHAUSTED, INSPECTORS NOT SIGNED UP WILL BE OFFERED ALL OVERTIME IN ORDER OF LEAST AMOUNT OF ACCUMULATED OVERTIME.

RESTRICTION / GUIDELINES

1. THE OVERTIME LIST WILL BE LOCATED IN THE DFW INSPECTION DEPT. OFFICE FOR ALL INSPECTORS.
2. IT WILL BE THE INSPECTORS RESPONSIBILITY TO ENSURE THEIR CURRENT CONTACT INFORMATION IS CORRECT.
3. QUALIFIED INSPECTORS ARE TO BE DEFINED AS THOSE WHO ATTENDED THE PROPER TRAINING AND ACCUMULATED THE PROPER AMOUNT OF HOURS WHEN NEEDED TO ACCOMPLISH A PARTICULAR TASK. IN ALL OTHER TASKS, FAMILIARIZATION SCHOOLS ARE ACCEPTIBLE.
4. ALL CHOSEN INSPECTORS MUST BE ABLE TO SIGN OFF ALL TASKS ACCOMPLISHED.
5. ANY CHOSEN INSPECTOR WHO HAD SIGNED UP FOR OVERTIME WHO REFUSES SUCH OVERTIME WILL BE CHARGED A MINIMUM OF 10/8 HOURS DEPENDING ON THE CURRENT SCHEDULE.
6. ANY OVERTIME ACCUMULATED HOURS WILL BE ADDED TO THE OVERTIME ACCUMULATION LOG.
7. AN EMPLOYEE, BE IT NEW HIRE OR TRANSFEREE WILL ASSUME THE DEPARTMENTS OVERTIME AVERAGE.
8. PROVISIONS OF THE T.W.U. CONTRACT REMAIN APPLICABLE & UNCHANGED, AND ARE NOT IN ANY WAY DEEMED TO BE VOIDED OR AMENDED BY THIS POLICY.